Maintenance Supervisor – Campground Job Description

Position Summary

The Maintenance Supervisor is responsible for overseeing the maintenance, repair, appearance, and safety of all campground facilities, accommodations, grounds, and equipment. This role ensures guests enjoy a clean, safe, and fully operational environment while supervising maintenance staff, coordinating repairs, and maintaining campground infrastructure including cabins, RV sites, utilities, recreational areas, pools/splash pads, and common buildings.

Key Responsibilities

Facility & Grounds Maintenance

- Oversee maintenance and repair of cabins, bathhouses, offices, retail spaces, recreational facilities, and other campground structures.
- Maintain RV sites, utilities, water hookups, sewer systems, electrical pedestals, roads, sidewalks, landscaping, and signage.
- Ensure splash pads, pools, playgrounds, golf carts, and guest amenities are safe, operational, and guest-ready.
- Conduct regular inspections of grounds, buildings, and equipment to identify maintenance needs and safety concerns.
- Coordinate preventive maintenance schedules to minimize downtime and emergency repairs.
- Respond quickly to urgent maintenance issues impacting guest experience or safety.

Team Leadership & Operations

- Supervise, train, schedule, and support maintenance team members.
- Assign daily work orders and prioritize projects based on operational needs and guest impact.
- Monitor team productivity and maintain high standards of cleanliness, repair quality, and professionalism.
- Assist with seasonal opening and closing procedures, including winterization and preparation for peak seasons.

Safety & Compliance

- Ensure compliance with campground safety standards, health regulations, and company policies.
- Maintain safe operating conditions for guests and employees.

- Perform routine inspections of equipment and facilities to reduce hazards and liability risks.
- Maintain records of inspections, repairs, and preventative maintenance.

Vendor & Inventory Management

- Coordinate with contractors, vendors, and service providers for specialized repairs and maintenance projects.
- Monitor maintenance budgets, supply levels, and equipment inventory.
- Order and maintain necessary tools, equipment, and maintenance supplies.

Guest Service

- Address guest maintenance concerns professionally and efficiently.
- Support a positive guest experience by maintaining attractive, clean, and functional facilities.
- Collaborate with campground departments to resolve operational issues quickly.

Qualifications

- Previous maintenance, facilities, campground, hospitality, or property management experience preferred.
- Prior supervisory or management experience preferred.
- Working knowledge of plumbing, electrical, HVAC, carpentry, landscaping, and general repairs.
- Ability to operate maintenance equipment, power tools, and vehicles.
- Strong organizational, communication, and problem-solving skills.
- Ability to work flexible hours, including weekends, evenings, and holidays as needed.

Physical Requirements

- Ability to lift up to 50 pounds and perform physically demanding tasks.
- Ability to work outdoors in varying weather conditions.
- Frequent walking, standing, bending, climbing, and use of tools/equipment.

Preferred Traits

- Strong leadership and team management skills
- Self-motivated with strong attention to detail
- Ability to prioritize tasks in a fast-paced hospitality environment
- Guest-focused mindset with strong troubleshooting abilities

Work Environment:
This position works both indoors and outdoors in a campground setting and may require weekend, holiday, and on-call availability during peak operating seasons.